

1 YOUR DETAILS. Please complete all items clearly and legibly Mr/Mrs/Ms/_____

Surname:_____ First Name_____ Usual name, if known by it_____

Address:_____ Post code _____

Home phone_____ Mobile phone_____

Email address:_____

I have been a member of Harlow U3A before: **Yes / No.** If "Yes", your membership number if you know it: _____

I am already a member of _____ U3A: number _____ and pay my capitation fee to them. (See 4.e below)

2 TERMS AND CONDITIONS

All members must -

- abide by the aims and principles of the U3A movement and Harlow U3A's constitution.
- act in the best interests of Harlow U3A.
- treat fellow members with respect and courtesy.
- comply with the decisions of the Trustees.
- advise the committee, through the Membership Secretary, of any change in personal details.
- acknowledge that members of each interest group are responsible for funding their activities on an equitable basis and that all funds, once contributed, are the property of Harlow U3A.

3 MAGAZINE SUBSCRIPTION

TAT publishes a magazine several times a year that is mailed to members. The subscription is limited to one copy per address and is included in your membership fee. Please indicate if you wish to receive the magazine. If you do not take the subscription it saves cost for us and keeps fees lower.

I wish to be added to the mailing list and I consent to my address being shared with the company that distributes the magazine.

Initial for "Yes" _____ or "No" _____ (Contact the Membership Secretary to change)

4 FEES

- The membership year of Harlow U3A is 1st June to 31st May. Renewals are due on June 1st each year.
- Amount. The initial individual annual fee is £16.00. The half-year fee (1st Dec - 31st May) is £12.00 per person.
- TAT Capitation. Fees include £4.00 capitation, the fee payable to The Third Age Trust (TAT), our national umbrella organisation, that provides various services and benefits including insurance cover.
- Joint Membership – applies to members sharing an address. Fees are at the individual rate with no discounts.
- Other U3A? If you are a member of another U3A, pay capitation to that U3A, and provide proof of doing so, your membership fee (in blue above) is reduced by the current capitation rate, as an "Associate Member".

If you pay UK tax you can help keep our fees low, at no cost to yourself, by completing the HMRC Gift Aid form overleaf.

The membership subscription for this u3a is £16 and Gift Aid will be claimed on this amount. The fee secures membership of the u3a only and does not secure rights to personal use of any facilities or services provided by the u3a.

5 PAYMENT If possible, please pay online by bank transfer (BACS) to:

"Harlow U3A" Sort code - **60-10-05**, Business Account – **84638818** - Reference – **Your Surname.**

Mail or email this form to the Membership Secretary. You may pay by cash or cheque at General Meetings.

6 APPLICATION FOR MEMBERSHIP

I apply for membership of Harlow U3A and confirm that I:

- will comply with the terms and conditions of membership as stated above.
- consent to my personal data provided here being stored and used subject to our current Data Privacy and Protection Policies, available via our website. <https://harlow.u3asite.uk/> (Quick Links Page)
- consent to my photo, if taken at a U3A event, being displayed at a U3A event, included in the Harlow U3A newsletter, or displayed on our website. You will not be individually named/linked to a photo without additional consent.

To request a change to the photo consent contact the Membership Secretary (Email address below)

Signed _____ Date _____

This form can be posted with a cheque - made payable to Harlow u3a - (**NO CASH**) to:

Christine Chesham, U3A Membership Secretary, 2 Five Acres, Harlow, CM18 6UX

Questions? Please email: u3aharlowmemsec@gmail.com

Office Only - received on _____ cash/cheque/transfer. Gift Aid. _____ Membership number _____ -



Gift Aid Declaration

Please treat as Gift Aid donations all qualifying gifts of money that I make from the date of this declaration until I notify you otherwise.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each year (6 April to 5 April) that is at least equal to the amount of tax that all charities or Community Amateur Sports Clubs (CASCs) that I donate to, will reclaim on my gifts of that tax year.

I understand that other taxes, such as VAT and Council Tax, do not qualify.

I understand that the charity will reclaim 25p on every £1 that I give.

If you pay income tax at the higher or additional rate, and want to receive the additional tax relief due to you, you must include all your Gift Aid Donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

Title: _____ First Name: _____ Last Name: _____

Home Address: _____

Post Code _____

Signature: _____ Date: _____

Please notify Harlow U3A, through the Membership Secretary, in writing if you:-

1. Wish to cancel this declaration
2. Change your name or home address
3. No longer pay sufficient tax on your income and/or capital gains

Note.

If you are a member of another U3A, you can complete a separate Gift Aid declaration for each U3A you belong to