



MINUTES.

Committee Meeting: Monday 8th June 2026 at 10 am

Venue: St James with St Luke's Church Parish Room.

Present:

Trustees: Jane Winterbotham (JW), Nusrat Shah (NS), Helen Simpson (HMS), Vipin Patel (VP) Peter Houghton (PH) Christine Chesham (CC) Hazel Sugarman (HS), Christine Williams (CW)

Guest: Julie Jenkins.

Apologies: Marion Newell (MN), Imelda Gunn (IG), Joan Jones (JJ)

1. Call to Order and Confirmation of Quorum. JW.

2. Minutes of previous meeting and Matters arising: JW

- a) Minutes of previous meeting – approved.
- b) Matters Arising not covered in Agenda.

3. Committee Issues JW.

- a) Succession planning for key posts – Chair, Secretary, Finance.
 - New Trustee to shadow the retiring Trustee to become familiar with the job, CC and HMS terms end at 2027 AGM

4. Financial Report HMS

- a) General Report, Groups Report and Trips Report for May 31st 2026 approved.
- b) Progress on appointing an Independent Assessor for the Accounts.
There are two possible people. This will be discussed further at the next meeting.

5. Items for discussion

- a) Follow up on emails.
Once all Trustees have official working emails these will be given to the secretary for filing. IG.
- b) First Draft of Protocol Handbook for Committee Posts.
 - Meeting feedback pairs: (JW, HS, LW) (CC, NS) (HMS, PH, MN) (VP, JJ) (IG, CW).
The completed Protocols are expected to be ready for the September meeting.
- c) Survey of membership.
 - A discussion about items to be included in the survey took place. It was agreed that Trustees will send topics to Julie who will then formulate questions for the survey, (Julie.jenkins44@outlook.com)
- d) CC to continue as Membership lead after term of office ends.

- It was agreed that CC would remain on the committee as a non-voting member.
- HS agreed to become the nominal Membership Secretary until CC can become a Voting Trustee again.
- The importance of shadowing the Trustee positions was again emphasised.

6. Reports:

a. Membership CC

- a) Current membership is 648. 308 members have not yet renewed.
- b) There were 112 members at the last General meeting.

b. Meetings. CC

c. Group Co-ordinators VP/JJ

- a) Update on Board Games group.
 - A venue is still being explored for this group.
- b) Update on MIOLI circuit training and Line Dancing group was deferred until (MN) would be able to give an update.
- c) Financial support for new groups will be discussed further. A one-off donation was suggested.

d. Speakers VP

Speakers for 2027 are being booked.

e. Visits and Outings HS

- a) A visit to Henley on Thames will take place on 9 June.
- b) A visit to Regents Park to see an outdoor performance of CATS will take place on 5th August 2026.
- c) A visit to Felixstowe on 8th July is planned. Cost £15 pp.
- d) A visit to the Bedford River Festival on 18th July is planned. Cost £15 pp.
- e) A visit to Knebworth House including a tour of the house is planned for 27th August. Cost is £33.50 pp.
- f) A visit to see Oliver, the Musical is planned for mid-August. Cost is £14 travel and £57.50 for tickets. Overall cost is £71.50.

f. Events CW

National u3a Week 2026: 19-27 September. Events to be followed up.

- Facilitators will be asked if they are able to have 'drop-in' people come to their groups. (VP)
- Alan Brooking has offered to have 'Walking Rugby' and 'Short Mat Bowls' on offer. He will be invited to the August General Meeting to advertise these events.
- Information about this will be included in the July and August newsletters. (IG)

- a) Museum Event on August 13th.

A Volunteer rota was drawn up to cover from 12 noon to 4:40 pm. (CW)
More flyers may be needed to be ordered. (IG)

g. Beacon Website **NS**

Nothing to be reported.

7. Newsletter.

- a) The deadline for contributions for the next issue 12th June 2026 for publication on 19th June 2026.

8. AOB.

- a) The incident of a lady who fell and broke her ankle at Pickle Ball is resolved.
- b) Gwen Tackney will be responsible for the raffles at the General Meetings.
It was agreed to have two multi shop vouchers - £15 and £10 as prizes. Any gifts donated will be raffled at each meeting.
- c) The Committee Planning Chart will be updated for the next meeting (LW)

9. Next meetings

Committee Meeting – 13th July 2026. Venue. St James and St Luke's Parish Room

General Meeting – 22nd June 2026. Venue: The Link

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