



## AGENDA.

**Committee Meeting:** Monday 9<sup>th</sup> March 2026 at 10 am

**Venue:** St James with St Luke's Church Parish Room.

### Present:

**Trustees:** Jane Winterbotham (JW), Imelda Gunn (IG), Nusrat Shah (NS), Helen Simpson (HMS), Lorna Walsh (LW), Hazel Sugarman (HS), Vipin Patel (VP), Christine Williams (CW), Peter Houghton (PH) Christine Chesham (CC)

**Apologies:** Joan Jones (JJ) Marion Newell (MN)

#### 1. Call to Order and Confirmation of Quorum. JW.

#### 2. Minutes of previous meeting and Matters arising: JW

- a) Minutes of previous meeting – approved.
- b) Matters Arising - none

#### 3. Committee Issues JW.

- a) The Charity Commissions requirement regarding sending information to members for AGM is less than the requirements in our Constitution. However, The Charity Commission states that we need to follow our Constitution.
- b) **CC** contacted members who have no email. None have an alternative email they could use. Some may be able to receive information if they come to meetings. Some may be able to use a friends email.

#### 4. Financial Report HMS

- a) General Report, Groups Report and Trips Report for February 28<sup>th</sup> 2026 – approved.

#### 5. Items for discussion

- a) Banking Options. It was agreed to leave things as they are for now since Nat West in Epping will remain open, though to be alert for other options that may come up.
- b) The revision to the Statement of Financial Policies, paragraph on Trips to include Gift Aid was approved.

#### 6. Reports:

##### a. Membership CC

- a) Current membership is 634. 111 members attended the last meeting.
- b) A letter reminding members their fees are due in June will be sent out in March.
- c) Approval was given for CC to buy a new computer for her u3a use

b. Meetings. **CC**

- a) New Members meeting April 24<sup>th</sup> 2026. 2-4pm. JW was agreed use of the hall with The Link.
- b) Seating arrangements were discussed to make sure the new members can see all the facilitators without needing to turn around in their chairs.

c. Group Co-ordinators **VP/JJ**

- a) VP will send a reminder to facilitators of the date of the new members meeting.
- b) The Games group is looking for a venue and facilitator in order to begin.

d. Speakers **VP**

There is a change of speaker for the March meeting. The new speaker will talk about the SAS.

e. Visits and Outings **HS**

- a) A visit to Thriplow to see Daffodils will take place on 25<sup>th</sup> March 2026.
- b) A visit to Brooklands will take place on 14<sup>th</sup> April.
- c) A visit to Henley on Thames will take place on 14<sup>th</sup> May.
- d) A visit to Regents Park to see an outdoor performance of CATS will take place on 5<sup>th</sup> August 2026.

f. Events **CW**

- a) CW will contact facilitators to make them aware that the New Members meeting date has changed and that it was agreed to limit facilitators inputs to 2/3 minutes.

g. Beacon Website **NS**

- a) The new Trainings for Beacon have been circulated to all Trustees.

**7. Newsletter.**

- a) The deadline for contributions for the next issue is 13th March 2026 for publication on 20th March 2026.

**8. AOB.**

- a) It will be suggested that raffle prizes at meetings do not have numbers, Winners choose which prize they would like.
- b) If numbers are continued to be added to prizes, it was suggested to use blu tak.
- c) **HMS** will follow up on steps for easier access to the stage in The Link.

**9. Next meetings**

Committee Meeting – 13<sup>th</sup> April 2026. Venue. St James and St Luke's Parish Room  
General Meeting – 23<sup>rd</sup> March 2026. Venue: The Link

.....