

The following table highlights (2025) the three Trustees with expiring second terms in January 2025, two Trustees (2025) nominated to serve a second term and one non-trustee nominated to a first term (2028). Two other members are willing to serve a first term and are nominated.

This leaves 6 vacant Trustee positions - please consider joining the committee and ensuring the continued growth and success of our U3A.

(Final update 26/1/2025)

	Role	Name	End of Term - January
1	Chair **	Jane Winterbotham	2025 (Serve to 2028)
2	Vice Chair **	Hazel Sugarman	2025 (Serve to 2028)
3	Treasurer	Helen Simpson	2027
4	Secretary	Geoffrey Longster	2025
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* Not currently a Trustee ** Nominated

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Harlow U3A Third Annual General Meeting January 27th, 2025

AGENDA

1. Confirmation of quorum. (10% of membership present or by proxy)
2. Trustee/Chair's meeting opening, announcements and report (attached)
3. Agreeing and approving the Minutes of the second Harlow U3A CIO AGM, concluded on Monday 22nd January 2024.
4. Approving the final examined accounts for FY 2023/24
5. Finance Report –

The Treasurer will present a summary of the year-to-date finances of Harlow U3A (CIO) and a budget for the financial year 2025/26 that includes a proposal for individual membership dues payable on April 1st, 2025 to remain unchanged at £16.00 p.a.
6. Resolutions
 - a. **Committee** –
 - i. **A proposal** to appoint member Patricia Ruder as Examiner for the Financial Accounts year 2024/25. (Note: revised advice from TAT indicates it is acceptable for a U3A's accounts to be examined by a member who is not a Trustee). With thanks to Patricia for volunteering to perform the examination.
 - b. **Members** - No resolutions proposed. (13/1/2025 -)
7. **Election of Trustees**

Five nominations for Trustee positions received 25/1/2025. There are six vacant Trustee positions. Nominations are requested and will be accepted from the meeting floor.

8. Conclusion

Attachments:

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Examined accounts 2023/24
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Harlow U3A AGM January 27th, 2025 – Risk Assessment

The risks related to winter respiratory infections, including Covid-19, are generally known and accepted. The single mitigation action requested is to stay at home if you feel unwell or have symptoms of a respiratory (Colds, flu, coughs, sneezes, nasal congestion and sore throat.) or intestinal (sickness, vomiting, diarrhoea) disease/infection.

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